

LAW CLERK

COURSE OVERVIEW.

The Law Clerk program will help you gain experience in both foundational areas of law such as corporate, litigation, family, and real estate, as well as exposure to specialized areas such as securities, intellectual property, employment, and immigration law to prepare you for a rewarding and successful career. Whether you want to be a law clerk in a law office, a corporate legal department, or a government agency, you'll have the skills needed for a successful career. The demand for graduates has never been greater with students routinely securing full-time related employment before classes even finish.

ENTRY REQUIRMENTS

- + Live Online or in Person Interview
- + 18 year of age or older
- + An Ontario Secondary School Diploma or equivalent, or Mature Students that pass a Wonderlic Scholastic Level Exam.
- + IELTS of 5.5 or equivalent for Non-native English speakers or successfully pass an Ontario College of Business & Law ESL Basic & ESL
- + Advance with a min. passing grade average of 60%
- + Post-secondary diploma, degree or a certificate from another country is considered an equivalent to an Ontario Secondary School Diploma if assessed at an Ontario OSSD level by a recognized assessment service such as World Education Service at www.wes.org/ca
- + University of Toronto, School of Continuing Studies, Comparative Education Service at www.learn.utoronto.ca/ces
- + International Credential Assessment Service at www.icascanada.ca



PROGRAM
LENGTH

41

WEEKS

820 HOURS



LEARNING OUTCOMES.

AFTER THIS COURSE, YOU WILL BE ABLE TO:

- + Support the needs of clients and legal professionals using accurate terminology and professional communication strategies, both orally and in writing.
- + Complete all work within routine and unexpected timelines and limitation periods within the legal environment.
- + Use current and relevant electronic and print resources, within the legal environment, to conduct legal research, to assist with file and evidentiary management, to facilitate communication and generate legal documentation, complying with current regulations and procedures.
- + Research and summarize the presenting legal issues, applying knowledge of substantive law, to support the legal team.
- + Apply rules of procedure to support best legal practices.
- + Conduct oneself professionally in adherence to the guidelines of the Law Society of Upper Canada.
- + Carry out clerical and administrative duties for the operation of a variety of legal environments.
- + Outline strategies for ongoing professional development to ensure continuing competence as a Law Clerk.
- + Act equitably and justly with diverse populations.
- + Provide support for legal professionals in courts and administrative tribunals within the legal system.

To help you retain information, you'll learn these topics in small seminar classes, listen to lectures by guest speakers, partake in external competitions and industry visits, present research reports and more.

By enrolling in the course, you will learn from top industry professionals, engage in real world projects with community partners, team up with students from our other programs, network and build connections with hiring partners and build a robust portfolio with tangible results to jumpstart your career.

EARN
BETWEEN
\$18-\$35
CAD/HOUR



CONTACT DETAILS.

✉ info@myontariocollege.com

☎ (416) 265-5343

🌐 www.myontariocollege.ca

LAW CLERK



COURSE DETAILS.

- + Program Code: LC
- + Credential: Ontario College Graduate
- + Diploma Program Type: Diploma program
- + Program Length: 41 weeks / Full Time
- + Program Hours: 820 hrs.
- + Days: Monday to Sunday
- + Class Hours options: Morning / Evening
- + Start Date: Winter, Summer & Fall (Multiple Entry)

TUITION.

- + Tuition Fee: \$22,500
- + International Students: \$4,505
- + Registration Fee: \$500
- + Book Fee: \$2,000

CURRICULUM.

1	Computer Applications	60.00	CA - LC
2	Keyboarding	20.00	K - LC
3	Introduction to Canada's Legal System	40.00	ICLS - LC
4	Legal Research	40.00	LR - LC
5	Family Law	40.00	FL - LC
6	Real Estate	40.00	RE - LC
7	Wills & Estates	40.00	WE - LC
8	Legal Accounting	40.00	LA - LC
9	Employment Law	40.00	EL - LC
10	Alternate Dispute Resolution	40.00	ADR - LC
11	Corporate Law	80.00	COL - LC
12	Ethics and Professional Responsibility	40.00	EPR - LC
13	Statutory Accident Benefits	40.00	SAB - LC
14	Torts and Contracts	40.00	TC - LC
15	Administrative Tribunals: Practice and Procedure	40.00	ATPP - LC
16	Resume and Career Building	20.00	RCB - LC
17	Civil Law	80.00	CL - LC
18	Criminal Law	80.00	CRL - LC



SETTLEMENT SERVICES.

A SETTLEMENT SERVICE IS ALSO AVAILABLE FOR A FEE:

- + Airport Pick-up
- + Arranging accommodation
- + Assisting in application for Social Insurance Number (SIN Card) – SIN Card enable you to work in Canada during the term of your study
- + Assisting in opening a bank account
- + Media services (introducing internet/cell phone providers)
- + Neighborhood support services (community, religion and social events)
- + All related services to help you settle into the Canadian student culture